

## **TOWN COUNCIL – AGENDA REQUEST FORM**

THIS FORM WILL BECOME PART OF THE BACKGROUND INFORMATION USED BY THE COUNCIL AND PUBLIC

Please submit Agenda Request Form, including back up information, <u>8 days prior</u> to the requested meeting date. <u>Public Hearing</u> requests must be submitted <u>20 days prior</u> to requested meeting date to meet publication deadlines (exceptions may be authorized by the Town Manager, Chairman/Vice Chair).

MEETING INFORMATION					
	February 29, 2016 Date of Meeting: April 14, 2016				
Submitted by: Sharon Marunicz, Human Resources Coordinator  Department: General Government  Time Required: 15 minutes					
		Background Info			
Speakers: Police (	Chief Mark Doyle	Supplied:		Yes:	No: _X_
CATEGORY OF BUSINESS (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)					
Appointment:		Recognition/Resignation/ Retirement:		$\boxtimes$	
Public Hearing:		Old Business:			
New Business:		Consent Agenda:			
Nonpublic:		Other:			
TITLE OF ITEM					
Recognition of Retirement of Town Employee					
DESCRIPTION OF ITEM					
The Town Council will present a recognition award to Lt. Daniel Edmonds in recognition his retirement from the Town of Merrimack Police Department after more than 30 years of service. Lt. Edmonds retired effective December 31, 2015.					
REFERENCE (IF KNOWN)					
RSA:		Warrant Article:			
Charter Article:		Town Meeting:			The second secon
Other:	Town Policy	N/A			
	Manual	NV (II			
EQUIPMENT REQUIRED (PLEASE PLACE AN "X" IN THE APPROPRIATE BOX)					
Projector: Easel:	H	Grant Requiremen	its:		
Special Seating:	H	Joint Meeting: Other:			
Laptop:	H	None:			
CONTACT INFORMATION					
			6 Baboosic Lake Road,		
Name:	Sharon Marunicz	Address	Merrim	ack	
Phone Number	603 424-2331	Email Address	smarunio	z@merrimac	knh.gov
Approval					
Town Manager:	Yes _ No:	Chair/Vice Chair:		Yes _	No: _□_
	Hold for Meeting Date:				